

**APPLICATION FOR EMPLOYMENT
(AN EQUAL OPPORTUNITY EMPLOYER)**

Date: _____ Social Security No.: _____
 Name: _____ Telephone (include area code): _____
 Address: _____

What type of work/position are you applying for? _____
 What special qualifications do you have? _____
 What machines (office or production) can you operate? _____
 What software packages can you operate? _____
 Are you at least 18 years old? Yes No
 Are you either a US. citizen or an alien authorized to work in the United States? Yes No

SPECIAL PURPOSE QUESTIONS

Do not answer any of the questions in this framed area unless the employer has checked the line preceding the question, thereby indicating that the information is required for a bona fide occupational qualification, or dictated by National security laws, or is needed for other legally permissible reasons.

Have you been convicted of Misdemeanor or Felony withing the last 5 years? * Yes No
 If YES, please describe _____

I understand that I may be required and I agree to take a pre-employment drug test Yes No
 I understand that I may be required and I agree to take random / for cause drug tests Yes No
 I am capable of lifting 50 lbs of weight from ground level to chest level Yes No

* You will not be denied employment solely because of a conviction record, unless the offense is related to the job for which you have applied.

MILITARY SERVICE RECORD

Branch of Service _____ Discharge Date _____ Rank _____
 Present membership in National Guard or Reserves _____ Date Obligation Ends _____

EDUCATION

<i>School</i>	<i>Number of Years Attended</i>	<i>Name of School & City</i>	<i>Major</i>	<i>Did you Graduate?</i>
High				
College				
Other				

EXPERIENCE

<i>Name & Address of Company</i>	<i>Date From-To</i>	<i>List of Duties</i>	<i>Starting Pay</i>	<i>Final Pay</i>	<i>Reason for Leaving</i>